



MINUTES

Board of Directors Special Meeting
Development Authority Conference Room
and via Zoom Meeting
April 19, 2021 at 10:00 a.m.

Helen Harris, President	Dan Dulyea
Abe Ashton, Vice President	P.J. Orsini
Tony Lewis, Secretary	Brandon Smith
Montie Hicks, Treasurer	Hunter Wilson
Doug Copenhaver	

ABSENT: Bob Butler, Brad Close, Carey Gano, Harriet Johnson, Steve O'Brien, Amy Orndorff

OTHER ATTENDEES: Sandy Hamilton, Executive Director; Tara Price, Administrative Services Coordinator; and Jennifer Smith, Economic Development Coordinator

GUESTS: via Zoom— Jim Linsenmeyer, WV Development Office

- I. Call to order—President Harris called the meeting to order at 10:08 a.m.
- II. Determination of Members Present and the Existence of a Quorum—President Harris reported that a quorum was present.
- III. Proof and Filing by Secretary the Notice of Meeting— Secretary Lewis confirmed the meeting agenda was posted to the public on Friday, April 14, 2021.
- IV. Award Bid for HVAC for 300 Foxcroft Avenue—President Harris announced the purpose of this Special Meeting was to award a bid to resolve the issue of the replacement of the HVAC system of the Vet Center tenant office on the first floor of the 300 Foxcroft building.
- V. Executive Session—President Harris entertained a motion to enter Executive Session to discuss real estate matters.

Mr. Wilson made a motion to go into Executive Session at 10:08 a.m. to discuss real estate matters. Action may be taken. Mr. Copenhaver seconded the motion. The Board returned to open session at 10:10 a.m.

Mr. Copenhaver made a motion to award the bid to Minghini's General Contractors for the HVAC replacement of the Vet Center tenant office on the first floor of the 300 Foxcroft building and for President Harris to sign the contract. Mr. Hicks seconded the motion. Motion approved.

VI. Adjournment—There being no further business, the meeting was adjourned at 10:11 a.m.

Respectfully submitted,



Anthony Lewis
Secretary



Helen Harris
President